

Letter No: UPMSC/08/2020/

Dated: 23/12/2020

## **NOTICE INVITING QUOTATION**

Sealed quotation are hereby invited from Warehouse owners for establishment of rented warehouse (ranging from minimum of 9,000 sq. ft. to maximum of 12,000 sq. ft.) of UPMSC in all the 74 districts of Uttar Pradesh except Lucknow district. We intend to use these warehouses for storage of essential medical supplies. The detailed application form / proposal format, critical dates and other necessary information (District wise area requirement) are available on UPMSC website ([www.upmsc.in](http://www.upmsc.in)).

The last date of submission of quotation at UPMSC headquarter is 10/01/2021 till 2:00 P.M.

General Manager – Supply chain  
UPMSCL



# उत्तर प्रदेश मेडिकल सप्लाइज कार्पोरेशन लिमिटेड

पंजीकृत कार्यालय: सूडा भवन, 7/23 सेक्टर-7, गोमती नगर विस्तार, लखनऊ-226010.

सम्पर्क सूत्र: 0522, 2838102 ई-मेल: [scm.ex@upmsc.in](mailto:scm.ex@upmsc.in)

पत्रांक: यूपीएमएससीएल/08/2020/

दिनांक: 23 दिसम्बर, 2020

## :निविदा आमंत्रण:

उ0 प्र0 मेडिकल सप्लाइज कार्पोरेशन लिमिटेड, उत्तर प्रदेश के सभी 74 जनपदों में (लखनऊ जनपद के अलावा) चिकित्सा संबंधी औषधियों/सामग्रियों/उपकरणों के भण्डारण हेतु वेयर हाउस (न्यूनतम 9,000 वर्ग फीट से अधिकतम 12,000 वर्ग फीट) को किराये पर लेने हेतु प्रस्ताव आमंत्रित करता है। प्रस्ताव हेतु विस्तृत सूचना (जिलेवार क्षेत्र की आवश्यकता) एवं प्रस्ताव का प्रारूप उ0प्र0 मेडिकल सप्लाइज कार्पोरेशन लिमिटेड, उत्तर प्रदेश की वेबसाइट [www.upmsc.in](http://www.upmsc.in) पर उपलब्ध है। पूर्ण प्रस्ताव कोर्पोरेशन कार्यालय में सील बन्द लिफाफे के रूप में जमा किये जा सकते हैं। प्रस्ताव भेजने की अन्तिम तिथि 10.01.2021 अपराह्न 2:00 बजे तक है।

महाप्रबन्धक—सप्लाइ चेन  
यू0पी0एम0एस0सी0एल0

## District wise area requirement

| Sr. No. | District Name       | Area required (Sq. ft.) |
|---------|---------------------|-------------------------|
| 1.      | Azamgarh            | 12,000                  |
| 2.      | Gorakhpur           |                         |
| 3.      | Jaunpur             |                         |
| 4.      | Kanpur Nagar        |                         |
| 5.      | Prayagraj           |                         |
| 6.      | Sitapur             |                         |
| 7.      | Agra                | 11,000                  |
| 8.      | Aligarh             |                         |
| 9.      | Bahraich            |                         |
| 10.     | Ballia              |                         |
| 11.     | Barabanki           |                         |
| 12.     | Bareilly            |                         |
| 13.     | Bijnor              |                         |
| 14.     | Bulandshahar        |                         |
| 15.     | Ghaziabad           |                         |
| 16.     | Ghazipur            |                         |
| 17.     | Gonda               |                         |
| 18.     | Firozabad           |                         |
| 19.     | Deoria              |                         |
| 20.     | Hardoi              |                         |
| 21.     | Kushinagar          |                         |
| 22.     | Lakhimpur Kheri     |                         |
| 23.     | Moradabad           |                         |
| 24.     | Pratapgarh          |                         |
| 25.     | Raebareli           |                         |
| 26.     | Saharanpur          |                         |
| 27.     | Shahjahanpur        |                         |
| 28.     | Siddharth Nagar     |                         |
| 29.     | Ambedkar Nagar      |                         |
| 30.     | Amethi              |                         |
| 31.     | Amroha              |                         |
| 32.     | Auraiya             |                         |
| 33.     | Baghpat             |                         |
| 34.     | Balrampur           |                         |
| 35.     | Banda               |                         |
| 36.     | Basti               |                         |
| 37.     | Budaun              |                         |
| 38.     | Chandauli           |                         |
| 39.     | Chitrakoot          |                         |
| 40.     | Etah                |                         |
| 41.     | Etawah              |                         |
| 42.     | Faizabad            |                         |
| 43.     | Farrukhabad         |                         |
| 44.     | Fatehpur            |                         |
| 45.     | Gautam Buddha Nagar |                         |

|     |                    |        |
|-----|--------------------|--------|
| 46. | Hamirpur           |        |
| 47. | Hathras            |        |
| 48. | Jalaun             | 10,000 |
| 49. | Jhansi             |        |
| 50. | Kannauj            |        |
| 51. | Kanpur Dehat       |        |
| 52. | Kasganj            |        |
| 53. | Kaushambi          |        |
| 54. | Maharajganj        |        |
| 55. | Mainpuri           |        |
| 56. | Mau                |        |
| 57. | Meerut             |        |
| 58. | Mirzapur           |        |
| 59. | Muzaffarnagar      |        |
| 60. | Pilibhit           |        |
| 61. | Rampur             |        |
| 62. | Sambhal            |        |
| 63. | Sonbhadra          |        |
| 64. | Sultanpur          |        |
| 65. | Unnao              |        |
| 66. | Varanasi           |        |
| 67. | Hapur              | 9,000  |
| 68. | Lalitpur           |        |
| 69. | Mahoba             |        |
| 70. | Mathura            |        |
| 71. | Sant Kabir Nagar   |        |
| 72. | Sant Ravidas Nagar |        |
| 73. | Shamli             |        |
| 74. | Shravasti          |        |

## **FORMAT FOR PROVIDING DETAILS REGARDING WAREHOUSE**

| S.NO.   | INSPECTION POINTS  | Details to be fill by Bidder |
|---|--|------------------------------|
| 1.  | Name and address with contact details of the owner/owner firm of the warehouse   |                              |
| 2.  | Mobile no. of owner (proprietor/ partner or director)  |                              |
| 3.  | Name and contact details of authorised contact person  |                              |
| 4.  | Exact complete address of the warehouse  |                              |
| <b>LOCATION OF THE WAREHOUSE</b>                      |  |                              |
| 5.  | Whether any industry producing obnoxious odour, fumes, excessive soot, dust, smoke, chemical or biological emissions is existing near to the warehouse |                              |
| 6.  | Approximate distance from District head quarter  |                              |
| <b>CONSTRUCTION &amp; DESIGN DETAILS OF WAREHOUSE</b> |  |                              |
| 7.  | Whether it is a pucca structure?   |                              |
| 8.  | Is ceiling of concrete or asbestos or tin sheet?   |                              |
| 9.  | Is warehouse single floored or more than one floor?  |                              |
| 10.   | Are there more than one room in the warehouse or it is single hall without partition? (Mention details)  |                              |
| 11.   | Is floor smooth and washable without cracks?   |                              |
| 12.   | Are walls smooth without cracks?   |                              |
| 13.   | Is ceiling and walls without seepage?  |                              |
| 14.   | What is the ceiling height from floor?   |                              |
| 15.   | What is the covered area (in Sq. ft)? (if more than one room is there, measure every room and sum up for total covered area)                           |                              |
| 16.   | Is boundary wall and appropriate gate provided?  |                              |
| 17.   | Is sufficient unloading area available outside the building? Approx. area for unloading available.   |                              |
| 18.   | Whether proper ventilation facilities such as exhaust fans provided?   |                              |
| 19.   | Whether adequate lighting provided?  |                              |
| 20.   | Whether drains are concealed?  |                              |

|     |  |  |
|-----|--|--|
| 21. | How many entrance gates are there in the warehouse?  |  |
| 22. | Whether electrical wirings / fittings are concealed?   |  |
| 23. | Whether separate electricity meter/sub meter provided exclusively for the warehouse?                 |  |
| 24. | Whether toilet is available for warehouse?   |  |
| 25. | Whether office space is available?   |  |
| 26. | Whether parking space is available? If yes brief about it.   |  |
| 27. | Whether drinkable water tap, borewell provided for warehouse?  |  |
| 28. | Whether firefighting equipments provided?<br>If yes enlist the equipments provided.                  |  |
| 29. | Whether NOC has been obtained from Fire Department?  |  |
| 30. | Expected rates in figures in Rupees per square feet per month net inclusive of all taxes as per rule |  |
| 31. | Expected rates in words in Rupees per square feet per month net inclusive of all taxes as per rule   |  |

Signature of the owner of Warehouse / Godown

## **TERMS & CONDITIONS FOR HIRING OF GODOWN**

1. Total space required is ranging from minimum of 8000 sq. ft. to maximum of 12,000 sq. ft. approximately (as per the list attached) for all the 74 districts of Uttar Pradesh except Lucknow district, initially for the period of 11 months (extendable for the next term on mutual concern of both the parties with all the current agreement's terms & Conditions). The proposed warehouse should be in a fully finished condition, build up as a single hall or ground plus first floor only. However, if there is more than one floor then operational lift facility is mandatory. The premises/building should be located within 15 km. from the district headquarter. Offer made by property dealer or agent will not be considered.
2. We intend to use this warehouse for storage of drugs for human consumption and other health goods.
3. Any proposal/offer made by the owner who is supplying goods to UPMSCCL, will not be accepted.
4. The proposed building/premises will be inspected by the committee constituted by the corporation and final decision will be taken on the basis of recommendation of the committee.
5. The building should be free from any kind of water retention (due to heavy rain), leakage, seepage, moisture and should be protected from fire, flood and earthquake.
6. The warehouse should have proper link to main highway (at least 16 feet) for 'to and fro' movement of heavy vehicles.
7. There should be enough space for parking, loading, un-loading and hassle free movement of heavy vehicles in the premises.
8. To maintain the proper air flow and ventilation, sufficient number of exhaust fans etc., should be installed.
9. The period of tenancy initially will be eleven months. However, should be extendable for such period and terms agreeable to both the parties.
10. The rate should be quoted net inclusive of all taxes as applicable under rules.
11. UPMSCCL will pay rent for the said premises per month payable at the rate so decided.
12. UPMSCCL will pay one month's security deposit upon signing of Lease Deed in the form of fixed deposit (which is liable to return in original on termination of agreement).
13. The said premises shall be deemed to include the spark free electric fixtures and fittings existing thereon and no extra cost will be paid by UPMSCCL.
14. UPMSCCL shall be entitled to use the said premises for any purpose what so ever during continuation of the tenancy.

15. All existing and future rates, taxes including property tax, assessment charges and other outgoings what so ever of every description in respect of the said premises payable by the owner thereof, shall be paid by the landlord.
16. UPMSCCL shall pay charges in respect of electric power (Electricity Connection with the required load will be provided by the owner), light and water used on the said premises during the continuance of tenancy.
17. The land lord will execute necessary repairs of the building and premises thereof, as may be specified by the UPMSCCL in a Notice in writing within such time as may be mentioned therein and if the landlord fails to execute any repairs in pursuance of the notice, UPMSC may undertake the work at its own, the recovery of expenses incurred thereon be deducted from the rent payable to the landlord.
18. UPMSCCL shall be free from paying any rent in respect of the whole or any such part of the said premises as might be rendered uninhabitable by fire, Act of God, riots of other civil commotion, enemy action and other causes, not within the control of the UPMSCCL and in such cases the rent payable here under shall be accordingly apportioned, or at its option, the UPMSC shall have power to terminate these presents forthwith without prejudice to its rights to remove works, fittings, fixtures and machinery.
19. UPMSCCL may, at any time during the terms hereby created and any renewal thereof make such structural alterations to the existing buildings such as partitions, office fixtures & fittings in such buildings as may be easily removable, provided always that installations or other works, fittings and fixtures shall remain the property of the UPMSC, who shall be at liberty to remove to appropriate to itself, any or all of them at the expiration of the terms hereby created and any renewal thereof, provided further that the UPMSCCL shall again hand over the said premises in the same condition as they were at the commencement of those presents.
20. Any damage, loss or theft to the store, because of any cause attributable to the landlord, shall be recovered from him.
21. The UPMSCCL shall be entitled to terminate the lease any time by giving to the landlord's one month's previous notice in writing of its intention to do so.
22. In addition to above terms and conditions, a lease deed will be executed as mutually agreed upon by both the parties (Lessor or Lessee) which will contain all the terms & conditions in detail.

Signature of the owner of Warehouse / Godown



## **Critical dates of NIQ**

|                                 |                       |
|---------------------------------|-----------------------|
| Advertisement publish date      | 25/12/2020            |
| Quotation submission start date | 25/12/2020 – 11:00 AM |
| Quotation submission end date   | 10/01/2021 – 2:00 PM  |
| Quotation opening date          | 10/01/2021 – 3:00 PM  |

## **Documents to be attached along with the proposal**

1. Approved Layout plan and sketch plan of the property.
2. Certificate of registration from concern Government department / Authority as applicable.
3. Area ownership documents including registry / khatoni from 'Bhulekh'.
4. Letter of undertaking and acceptance of terms & conditions of the NIQ.
5. Photographs of concerned campus (clearly showing the actual status of godown, roof, flooring, entry gate, exit-point, docking area, parking area, boundary-walls and other concerned parts).
6. Valid ID proof (Adhaar Card) and Pan Card of the owner / firm.
7. Two (02) passport size photograph of the owner.
8. Any other document as per NIQ draft form if applicable.

Note: All the documents shall be stamped and signed by authorised signatory of the firm.

## LETTER OF UNDERTAKING

(To be given on Rs 10/- Stamp Paper duly Notarized)

To

**The Managing Director  
UPMSCL  
Suda Bhavan, Gomti Nagar  
Lucknow**

**Sub: Letter of Undertaking and Acceptance of Terms & Conditions of Tender.**

Madam/Sir,

- (1) I/We hereby offer to provide space detailed in the NIQ Document and agree to hold this offer open till 120 days from the date of the Tender opened or extended date of opening.
- (2) I/We have read and understood the NIQ Document in therein which form part of the contract /agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein and examine the specifications quoted in the Tender hereto and am/are fully aware of the nature of the work required and my/our offer is to provide space strictly in accordance with the requirement.
- (3) I/We further convey our unconditional acceptance to all your standard terms and conditions specified in the NIQ Document(s).
- (4) The corrigendum(s) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.
- (5) In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.
- (6) All the NIQ documents are duly filled in and signed by me/us with stamp / seal.

Yours faithfully,

(Signature of Bidder)

Name in Block Letters

Date

Place

1. Authorized signatory should attach certified copy of letter of authority on the letter head of the firm duly signed by a Proprietor / partners / companies through memorandum of association / board meeting.
2. Certificate to the effect that all NIQ documents have been signed by me may be furnished.